



PRACTICAL GUIDE FOR INTERNATIONAL STUDENTS 2011 / 12



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WELCOME

Welcome to the Faculty of Life Sciences (LIFE) at the University of Copenhagen. We hope that your stay with us will be academically rewarding as well as an enjoyable personal and cultural experience.

Coming to a new educational institution raises many questions – academic as well as practical – e.g. how is teaching organized?, what is expected of me?, how do I get in contact with other students? and many others.

With this Practical Guide, we hope to guide you through your stay at LIFE. The first chapter, **Arrival**, deals with immediate questions upon your arrival. The second chapter, **Paperwork at LIFE**, deals with the formalities upon arrival and the third chapter, **Studying at LIFE**, deals with issues related to your studies; academic calendar, exams, grading system, work methods, study and learning cultures etc.

Additionally, you will find information on where to look for more information, on where to go if you need assistance at LIFE, on campus facilities and on campus life.

Questions related to what needs to be done before you leave your home country and information concerning everyday life in Denmark, e.g. shopping, transport, safety and health, are dealt with in the Study Abroad Guide that you have received from the Central International Office at the University of Copenhagen.

This Practical Guide is intended for exchange students, including Erasmus and Nordplus students as well as individual guest students, and international full degree students at LIFE.

WELCOME – we hope that you will enjoy your stay!

Vice Dean of Education
Grete Bertelsen



ARRIVAL AT LIFE

With direct flight connections to more than 100 cities worldwide, several international train connections and direct links to the European motorway system, Copenhagen is easy to reach.

When to arrive?

It is a good idea to allow yourself some time to take care of administrative matters and to adjust to your new environment before the beginning of the semester. Be sure to arrive in due time for the first day of instruction.

Arriving by plane

Copenhagen Airport, Kastrup, is located just outside the city. From Terminal 3, you can take the Metro directly to Frederiksberg Metro station in approximately 15 minutes. The LIFE campus is within walking distance of Frederiksberg Metro station (500 metres).

In the same terminal, you will find a direct airport-to-city rail link. In 12 minutes, you will be at Copenhagen Central Station (Københavns Hovedbanegård).

Tickets are approximately DKK 34.50/ EUR 4 for both the metro and train. If you have a lot of luggage, you may prefer a taxi – the approximate cost from the airport to LIFE is DKK 250/ EUR 30.

Arriving by train

If you come by train, you will arrive in the centre of Copenhagen. From Copenhagen Central Station you can take bus No 15 to Bülowsvej. Check the Travel Planner for more detailed information at www.rejseplanen.dk/bin/query.exe/en

Arrival Service and First Contact Programme

Arrival Service and First Contact (Buddy/Mentor) Programmes are voluntary services offered as part of the orientation for new international exchange students. For international full degree students, an arrival service is arranged by the Study and Students' Affairs.

Exchange students need to sign up for the First Contact Programme when applying for admission. If you choose to sign up, you can be picked up at the airport and taken to your accommodation. Also, as part of this programme, a LIFE student (First Contact) will be assigned as your personal contact who will assist you with some of the practical matters that may arise during the first few weeks after your arrival.

Furthermore, the First Contact group arranges social activities for Danish and all international students throughout the semester. This can be anything from

visits to Elsinore Castle or the Carlsberg breweries to a traditional Danish Christmas lunch.

Accommodation/Housing

The Housing Department at LIFE assists International students and guests in finding accommodation during their stay in Copenhagen. Further information on various housing options and other practical matters may be found on the following website: <http://www.life.ku.dk/English/education/accommodation.aspx>. Accommodation in Copenhagen may be difficult to come by and rather expensive as well; therefore, it is important that you apply within the set deadlines so that they may assist you in finding a solution that is satisfactory. Applications are processed in the order which they are received and although they will do their very best to accommodate your wishes, they cannot guarantee that all requirements will be met.

The Housing Department is open on weekdays only and it will be necessary for you to arrange for someone to pick up your key, if you arrive outside of office hours that run from 9:30 am to 3 pm. If you have signed up for "Arrival Service" your key will be collected for you. Please remember to notify fc-coordinator@life.ku.dk about your arrival date, time and also indicate your flight number. As a full degree student, you must submit the "Arrival Service Form" which has been sent to you.

Finding your address

If LIFE has found accommodation for you, you will have received an "Accommodation Letter" with your Danish address. This letter also contains important information concerning payment of rent etc. Student accommodation will primarily be located in the Copenhagen area.

The LIFE campus

The LIFE main campus is located close to the centre of Copenhagen. The administration building is at 17 Bülowsvej, where you will find Study and Students' Affairs and the Secretariat for Internationalisation. Student Services is located at 40 Thorvaldsensvej. Please refer to the map of the campus on our website: www.life.ku.dk/English/Service/find_us.aspx

Orientation meeting

Welcome and orientation meetings for exchange students and full degree students are held in August/September and February. At the orientation meeting, you will be introduced to LIFE and its facilities. Practical and academic matters related to studying at LIFE will be discussed, and you will have a chance to meet other students. We strongly recommend that you attend this meeting. Information about the time and place will be sent to you by e-mail prior to your arrival.

PAPERWORK AT LIFE

University forms

By now you have been through the application and admission procedures at LIFE and have received your Letter of Admission from the University of Copenhagen as well as your Welcome Letter from LIFE. It is very important that you bring both letters, as they serve as official confirmation of your enrolment. As a full degree student you will need to bring your Letter of Admission from the Faculty of Life Sciences.

Before departure, exchange students must check with their home university to make sure they have all the necessary official forms. Some universities have special forms that need to be signed by the University of Copenhagen/LIFE upon arrival, e.g. confirmation of arrival, learning agreements etc.

Arrival confirmation for exchange students

If you need a signature and/or stamp on documents confirming your arrival or your study period at LIFE, please contact the Secretariat for Internationalisation.

Learning agreement for exchange students

Typically, a learning agreement will have been signed before departure as part of the application procedure. However, if you still need signatures please contact the Secretariat for Internationalisation.

Student ID cards

All students at LIFE must have a student ID card. You will receive information on how to obtain a student ID card in your Letter of Admission. For more information, please refer to the Study Abroad Guide that you have received from the Central International Office of the University of Copenhagen. If you are an exchange student, you pick up your student card at the Central International Office when you arrive.

Library card

You can obtain a LIFE library card at the information desk at the LIFE Library.

Opening an e-mail account

In your Letter of Admission and/or your Welcome Letter from LIFE you will receive information on the Web services including information on how to open an e-mail account. You will need to have a University of Copenhagen address as well as a LIFE address and you will need to check both mail accounts regularly!



STUDYING AT LIFE

About LIFE

Until its merger with the University of Copenhagen in January 2007, the Faculty of Life Sciences (LIFE) was known as the Royal Veterinary and Agricultural University. It was established in 1858 to « raise agriculture in Denmark to a higher level » and to solve the most serious problems of that time, such as malnutrition, cattle plague and problems with hygiene.

Today the challenges are different, but LIFE still addresses the important issues of the day, including obesity, molecular gastronomy, stem cells and sustainable biofuel. LIFE's seven core competences are :

- Animals, ethics and welfare
- Climate, energy and environment
- Food and health
- Plants and natural resources
- Politics, economics and developing countries
- Forest, land and urban development
- Biotechnology

LIFE offers a wide variety of scientific subjects including natural science, veterinary medicine, animal science, environmental science, agriculture, horticulture, landscape architecture and landscape ecology, forestry, food science, human nutrition, biotechnology and agricultural economics.

Approximately 3,500 full-time BSc, MSc and PhD students are enrolled at LIFE and there are more than 1,800 employees of whom half are teaching/research staff and half are technical/administrative staff. Internationalisation is given high priority at LIFE. With more than 400 international students from all over the world on campus, LIFE offers a bustling international study environment.

The 17 hectare Frederiksberg campus area – within walking distance from downtown Copenhagen – houses research and education facilities, including a hospital for small animals and greenhouses. The botanical garden and the LIFE Library are both open to the public.

LIFE also has an arboretum in Hørsholm and four experimental farms in Taastrup, approximately 20 km from the main campus (a total of 250 hectares). Additionally the Taastrup campus houses the large animal hospital and the Pometum - LIFE's collection of fruit trees and fruit bushes.

These facilities play an important role in many courses at LIFE and make it possible to combine theory and practical activities.

LIFE Departments

LIFE consists of 11 departments and a number of research centres:

Department of Basic Sciences and Environment

Department of Basic Animal & Veterinary Sciences	www.ibhv.life.ku.dk/english.aspx
Department of Veterinary Disease Biology	www.ivb.life.ku.dk
Department of Large Animal Sciences	www.iph.life.ku.dk (Danish only)
Department of Small Animal Clinical Sciences	www.dyrehospitalet.ku.dk (Danish only)
Department of Agriculture and Ecology	www.agri.life.ku.dk/English.aspx
Department of Plant Biology and Biotechnology	www.plbio.life.ku.dk/english.aspx
Forest & Landscape	http://en.sl.life.ku.dk/
Department of Food Science	www.en.ifv.life.ku.dk/Default.aspx
Department of Basic Science and Environment	http://www.igv.life.ku.dk/
Department of Human Nutrition	http://www.ihe.life.ku.dk/English.aspx
Food and Resource Economics Institute	http://www.foi.life.ku.dk/english.aspx

Study programmes

LIFE offers general BSc and MSc programmes in all aspects of production and consumption – from farm to table. More than 60% of all courses at BSc and MSc level are offered in English. You will find a complete list in the course database on www.courseinfo.life.ku.dk. Most MSc programmes are offered in English:

- Agricultural Development
- Agriculture
- Domestic Animal Science
- Biology-Biotechnology
- Environmental and Natural Resource Economics
- Environmental Chemistry and Health
- Food Science and Technology
- Forest and Nature Management
- Gastronomy and Health
- Human Nutrition
- Agricultural Economics
- Landscape Architecture
- Parasitology

Additionally, the following international MSc programmes are offered at LIFE (in close collaboration with universities around Europe):

- AGRIS MUNDUS - Sustainable Development in Agriculture
- SUFONAMA - Sustainable Forestry and Nature Management
- SUTROFOR - Sustainable Tropical Forestry
- ENVEURO - Environmental Science: Soil, Water and Biodiversity
- SENSORY SCIENCE - Sensory Science
- EM Food of LIFE - The Science of Animal-Derived Foods

The 3+2+3 model

The Danish degree structure is similar to the Anglo-Saxon model with 3 years for the bachelor's degree (BSc) and an additional 2 years of study for a master's degree (MSc or candidatus degree). The PhD degree is awarded after 3 years of further study for a total of 8 years of study (3+2+3). Depending on the degree, a major report, thesis or dissertation is included in all programmes.

Learning and Teaching Methods

The study programmes at LIFE consist of courses and various types of project work.

Courses are equivalent to 7.5 or 15 ECTS depending on whether they fill half a block or a whole block (please see the Academic Calendar 2010/2011 on page 14 for an overview of the two semesters consisting of four blocks). A limited number of 15 ECTS courses cover two blocks though. Courses comprise a variety of learning and teaching elements: lectures, presentations, group work, individual projects, student presentations and practical and theoretical exercises such as laboratory work, maths practicals, etc.

Theme courses (15 ECTS) are integrated in all degrees. These courses allow students to work in-depth with a single topic through lectures, group work, laboratory work and excursions.

Exchange students may choose to do an *individual study project* if there are no courses available within a certain area of study or if there is a solid reason for wishing to do so. Students must find a supervisor at LIFE by themselves. It is essential that the student has a good and well thought-through idea of the theme of the project. A LIFE teacher is appointed as the supervisor and an agreement is signed between the student and the supervisor describing the title, contents, ECTS credits etc. of the project. A supervisor will normally meet with the student between two and four times in order

to discuss the progress of the project or any problems encountered. Most supervisors also choose to read and comment on parts of the project. Full degree students cannot do this type of individual study project.

A written *thesis* is included in both the BSc and MSc programmes. The BSc project is largely literature-based but can include a limited amount of experimental work. The MSc thesis includes a significant scientific component and is often prepared in cooperation with a commercial company or a government research institute. Full degree students are free to choose the thesis topic, but must have it approved by the supervisor.

ECTS credits

LIFE uses the ECTS credit point system. ECTS credits are numerical values allocated to course units to describe the student workload required to complete them through lectures, practical work, seminars, individual work and examinations or other assessment activities.

In the ECTS system, 60 credit points represent the workload of a full academic year of study, and 15 credit points equal the workload of one block.

Both exchange students and degree students are expected to engage in full-time studies at LIFE. This means that students must complete courses equivalent to 15 ECTS for each block.

Credits are awarded only when all required examinations have been passed. You will find the credit value for individual courses in the course description online.

Academic calendar 2011/2012

The academic year is divided into 4 blocks. Each block includes exams.

29 August - 2 September	Study Start Week*
5 September - 11 November 14 - 18 November	Block 1 Autumn Week*
21 November - 27 January 23 December - 1 January 30 January - 3 February	Block 2 Christmas Weeks* Winter Week*
6 February - 13 April 2 April - 9 April 16 April - 20 April	Block 3 Easter Week* Spring Week*
23 April - 22 June 25 June - 29 June 2 July - 24 August	Block 4 Summer Week* Summer Holiday

* Teaching free weeks.

Course modules

All courses are labelled A, B or C. When choosing courses, keep in mind that they must fit into the course schedule below. It is not possible to take two different courses that both take place in e.g. block 1, weekstructure A. This means that the courses will take place at the time and it is therefore not possible to take them both.

Week structure:

Morning 8 am - 12 noon	B	A	C	A	B
Break					
Afternoon 1 pm - 5 pm	C	B	C	A	-

Some 15 ECTS courses do not fit into the module schedule. You will find those courses under the groups Esup and Fsup. Please check the course description for each course on the Internet to see when the courses are scheduled: www.courseinfo.life.ku.dk.

Study Culture

Attendance

As a student at LIFE you have a high degree of freedom – and therefore also a great deal of responsibility. In most cases, it is not compulsory to attend courses at the Faculty of Life Sciences. This means that there is no checking up on your presence in class – it is entirely up to you and your self-discipline. You should be aware, however, that some practical exercises and lectures are mandatory, and that some courses may require the submission of a written report in order to sit the exam. Please check the course descriptions to see if there are any mandatory activities.

Thinking for yourself

Danish higher education is characterised by an analytical approach. This means that students are encouraged to compare, analyse and assess knowledge – they are not taught to accumulate and reproduce knowledge. You will be expected to form your own opinion based on the knowledge you gain, and discussions with teachers and fellow students are an integrated part of your course work.

Cooperation and communication

Through group work students develop their argumentative and interpersonal skills. A majority of courses include group work where students discuss specific topics or prepare an oral or written presentation together. Some courses are based entirely on group work where students work in groups of four to five and submit a written paper, specifying who in the group is responsible for which sections. The oral examination is based on the group's paper, but the group members are examined individually.

In general, the tone between students and teachers at the Faculty is quite informal, so feel free to approach teachers with any questions you may have.

Plagiarism

Citing sources is a powerful tool in academic writing. However, it is very important that as a student you always carefully state and acknowledge all sources used, and that you indicate direct quotes clearly using e.g. quotation marks.

If you present the words, ideas, illustrations etc. of others as if they were your own, it is called plagiarism. Plagiarising the work of others is not allowed under any circumstances. If a student is discovered plagiarising the work of others, it will be reported to the Director of Studies and sanctions will be applied.

More information about plagiarism is available at: www.life.ku.dk/plagiarism. During the semester, Student Services arranges different events about study-culture, plagiarism etc. Check their webpage http://www.life.ku.dk/English/education/for_students/student_counselling.aspx for updated information.

Examination and assessment

Courses may be assessed in a variety of ways such as through written or oral exams, written papers, oral presentations, portfolios compiled during the course, etc.. The form of examination is noted in the course description.

Re-examinations take place in the interim week after the following block. Normally, you are allowed three attempts to pass an examination.

Individual study projects will be assessed by the teacher and an internal examiner. Individual study projects may include laboratory and/or field work. It should be stressed that all projects must be assessed by a LIFE teacher prior to departure.

Examination number

In order to ensure your anonymity, you will be assigned an exam number before a written exam. You must bring this number to the examination room and write it on your examination paper. Please note that you must NOT write your name or your student number on your examination paper. Please be aware that you receive a new number for each examination. You can find your examination numbers in the online Student Administration System (STADS). You can log in to STADS through KUnet.

An information session about exams is held every semester by Student Services – keep an eye out for notices.

Language

Examinations in courses offered in English are held in English. Project papers may be written in English.

If the language of instruction of a course is Danish, it is sometimes possible, by prior agreement with the responsible teacher and the study board, to sit the exam in English. An application must be made to the relevant study board two months in advance.

Block 2 exams

If an exchange student has been assigned a January examination date colliding with the beginning of the semester at the home university, it is possible to apply for other solutions.

If you wish to apply for a different solution, you must

1. Provide information from your home university that you must return before your LIFE exam date.
2. Contact the Secretariat for Internationalisation upon arrival.

The Danish grading scale

The grading system used in all state-regulated education is the 7-point grading scale. The grading scale is compatible with the ECTS grading scale. Apart from the 7-point grading scale, pass/fail grade may also be used. If you wish to get a grade instead of pass/fail it is important to notify the teacher of the course, before the exam is being held. 02 is the minimum grade for passing an exam. If you pass an exam it is not possible to re-sit it in order to improve the grade.

The 7-point marking scale		The ECTS grading scale
12	For an excellent performance displaying a high level of command of all aspects of the relevant material, with no or only a few minor weaknesses	A
10	For a very good performance displaying a high level of command of most aspects of the relevant material, with only minor weaknesses.	B
7	For a good performance displaying good command of the relevant material but also some weaknesses.	C
4	For a fair performance displaying some command of the relevant material but also some major weaknesses.	D
02	For a performance meeting only the minimum requirements for acceptance	E
00	For a performance which does not meet the minimum requirements for acceptance	Fx
-3	For a performance which is unacceptable in all respects	F

Results

You can check your own exam results in STADS as soon as they arrive from the examiner. You log in to STADS through KUnet.

Study planning for full degree students

Most degree programmes at LIFE include optional courses. In this way the student can tailor an individual course programme. Please note that it is your responsibility to choose the relevant courses. Available courses can be found in the course database on the Internet www.courseinfo.life.ku.dk

If you need information about courses, or have any questions concerning this matter, please do not hesitate to contact Student Services.

Exemptions

If you find yourself in a situation where you will have to depart from the rules of the curriculum, you are advised to contact Student Services. The student advisers will be able to advise you on how to apply for an exemption, course concessions etc.

It must be stressed that if you discover irregularities in your study plan you must react. If you do not, it may cause serious problems later on in your studies.

Course Registration for degree students (Excl. Erasmus Mundus students)

It is your responsibility to register for courses in due time, to withdraw from courses if you decide that you do not want to sit the exam, and to check that your information is registered correctly.

Degree students use the STADS on-line services sb.life.ku.dk for course registration or cancellation of courses. The on-line services also provide information about exam numbers and exam results. You will need your LIFE e-mail address and your password to access the system.

You will find the various deadlines at http://www.life.ku.dk/English/education/for_students/teaching/registration_deadlines.aspx

Course registration for exchange students

When you have been accepted to LIFE, you will receive an email with a Course Registration Form attached. Once you have returned the Course Registration Form duly filled in, we will evaluate your selection of courses. Finally, before arrival, you will receive an email stating the courses on which you have been enrolled. It is possible to change your selection of courses upon arrival. However, please be aware of the deadline for changing

courses, which can be found on our website. Exchange students should note that not only LIFE, but also the home institution must approve changes to your study plan.

For information on courses offered in English at LIFE, please visit our website www.courseinfo.life.ku.dk. On the course description website you can search for courses either by using a search phrase or by department, level, block structure or language.

Exchange students are free to select courses at all departments at LIFE and the University of Copenhagen in general, provided that they have all of the prerequisites. For full degree students the study structure is far more mandatory, and the curricula must be strictly respected.

At LIFE, the academic year is divided into four blocks, each block covering nine weeks. Each block consists of two courses of 7.5 ECTS credits or 1 course of 15 ECTS credits. Each block ends with an assessment, either in the form of an exam (written or oral) or based on student performance during the course. Please select courses for your whole study period at the Faculty of Life Sciences.

Where to look?

Most of the information you will need while you are studying at LIFE is available at the website: www.life.ku.dk/English.

If you choose "For students" under "Education" on the main home page, you will find a lot of information of specific interest to students, such as exams, curricula, deadlines, grants etc.

Descriptions of courses at the Faculty (including type of course, language and block placement) are available in the course descriptions database, which you can find at: www.courseinfo.life.ku.dk.

On-line Student Administration System (STADS)

The on-line Student Administration System (STADS) provides information about exam numbers and exam results. You can log in to STADS through KUnet.

Absalon

Absalon is LIFE's web-based interactive communication tool for students and teachers. Absalon is your on-line entrance to your courses at LIFE.

You log on to Absalon through KUnet.

On Absalon you can find course details and course materials and share information with your fellow students and teachers.

For guides to Absalon, please see http://www.itlc.life.ku.dk/vejledning/Absalon_EN/Student.aspx

Notice Boards

In "Vandrehallen", 40 Thorvaldsensvej, you will find a number of notice boards with useful information from Student Services and various student organisations.

Where to go?

Student Services

If you cannot find the information you are looking for on LIFE's website, or if you have questions or problems that you would like to discuss with a student adviser, you are welcome to contact Student Services.

Student Services provides information and guidance on matters such as:

- Selection of courses and planning of studies
- Official rules relating to exams
- Study techniques
- Project reports and group work
- Personal matters relating to your studies
- Career development.

The student advisers at the Student Services are experienced students who are employed by the Faculty to advise other students about study conditions. All questions are treated with confidentiality.

Student Services is located in "Vandrehallen", 40 Thorvaldsensvej. The office is open Monday-Thursday from 9 a.m. to 3 p.m. (Friday closed). For contact details and more information about Student Services, please see: www.life.ku.dk/studentsservices.



CAMPUS FACILITIES

Library

The LIFE Library is located next to the administration building. The library-collection covers horticulture, agriculture, landscaping, food science, forestry and veterinary science as well as biotechnology, nutrition and the environment. The library provides access to books, journals, national and international scientific databases and important reference works and dictionaries. Most of the resources are in electronic form. As a student at LIFE you can freely access the electronic resources anywhere in the world from the Library's homepage: <http://www.bvfb.life.ku.dk/English.aspx>.

The loan period for books is one to three months. In order to borrow books you must have a library card and an address in Denmark.

Each semester, the library offers introductory courses for students in how to use the library and how to search for literature. For more information about courses, check the library's website at www.bvfb.life.ku.dk/English.aspx or ask Student Services.

The LIFE Library
10 Dyrølægevej (on the LIFE campus)

Opening hours :
Monday-Friday: 8 am - 8 pm Saturday - Sunday: 10 am - 5 pm

IT facilities

Many classrooms have computers and IT facilities. Computers are available to students in computer rooms and group rooms around campus. Wireless Internet access is available in a number of locations such as the library and "Vandrehallen", 40 Thorvaldsensvej.

You can get help using the computer system by contacting the IT Department at it-support@dsr.life.ku.dk or by going to 21 Bülowsvej, building 2-51.

Each LIFE student has a print quota of 500 prints each block. The print quota is automatically registered to your e-mail account. Should you run out, you can buy more prints at DSR (the Student's Association). 1000 prints cost DKK 400.

Study rooms

Study groups can reserve a study room equipped with computer, Internet and printing facilities. For information on reservation please contact the Student Services.

The bookshop

The LIFE bookshop, where most students buy their books, is located in "Vandrehallen", 40 Thorvaldsensvej. Students get a 10 percent discount on most books.

Canteens

There are two canteens on Frederiksberg Campus: "Gumle" is situated in "Vandrehallen" and "Gimle" is on the other side of campus close to the administration building. Please note that the canteens are only open during the daytime. Check current opening hours upon arrival.

You will also find a canteen on the campus in Taastrup.

Café

There is a café at the corner of Grønnegårdsvej and Dyrslægevej on campus. It is situated in an old greenhouse and is run by LIFE students.

Transportation to the Taastrup campus

For students who need to go to LIFE's experimental farms and Large Animal Hospital in Taastrup, 18 kilometres outside Copenhagen, there is a daily shuttle bus. This service is free. Please consult <http://www.life.ku.dk/English/Maalgruppe/employees/Transport.aspx> for an up-to-date shuttle timetable.



CAMPUS LIFE

The LIFE Students' Association (De Studerendes Råd, DSR)

Degree and exchange students at LIFE can join the Students' Association (DSR). DSR represents all students at LIFE and plays an important role in student politics. Traditionally, students have a lot of influence and most boards and committees at LIFE include student representatives.

DSR is also the platform for a large number of social events and activities, student clubs and sports.

Social activities

Throughout the year various social activities are arranged. The Students' Association (DSR) hosts two to three parties a year, and the parties are open to all DSR members. The student bar, "A-vej", is open on Tuesdays and Thursdays from 2 - 6 pm and on Fridays from 2 pm to midnight.

Sports activities

VLI is a sports club for students and academic staff at LIFE run by the members themselves. VLI offers badminton, basketball, football, handball and volleyball as well as gymnastics, folk dance and swimming.

The sports club also sets up various social and sporting events, parties, picnics and the Nordic Sport Games (Nordisk Landskamp).

If you are interested in any of these activities please contact VLI by e-mail: vli@vli.dk

Another sports club primarily for students is USG, where students from all the different universities in Copenhagen meet. More information is available at www.usg.dk/english.php.

At LIFE there is also a fitness centre open to all staff and DSR members. The fitness centre is located on the top floor of the library building (entrance on the side of the building).

Opening hours: Every day from 6 am to 11 pm

Opening hours for inscription and trial sessions: Monday - Thursday 3 pm - 5 pm. More information: Phone +45 29909062, e-mail: udl@ku.life.dk

Film club

DSR runs a film club open to all DSR members.

More information at: <http://netforum.dsr.kvl.dk/perl/udvinfo/type-dsr/lang-en?uinfoid=12238>

LEAVING DENMARK

Before leaving Denmark, you need to take care of a number of things. Here is a checklist:

For full degree students:

- For LIFE to forward your certificate, you need to notify Study and Students' Affairs of your home address.

For exchange students:

- To receive a transcript you must fill in the on-line evaluation form and list all of the courses you wish to have on your transcript of records in the End of Year Status Report. You will receive an e-mail on your KUnet email account on how to access this before you leave.

For all students :

- Notify the LIFE Library of your departure. Contact the information desk.
- Notify the LIFE Webmaster about closing your e-mail account.
- Accommodation: Give notice in due time – check your contract for procedures. Also, remember to settle all bills: phone, electricity, heat etc.
- If relevant, notify the Civil Registration Office ("Folkeregister") of your departure date. You can get a departure form at the Housing department.
- Contact your bank to settle and close your account.
- Notify the post office – ask about mail forwarding possibilities.
- Notify any associations you may have joined.

USEFUL ADDRESSES

Secretariat for Internationalisation

17 Bülowsvej , ground floor
1870 Frederiksberg C
Phone: +45 3533 3769
E-mail: studentexchange@life.ku.dk

Information about opening hours at the Secretariat for Internationalisation, please visit www.life.ku.dk/English/education/exchange.aspx

If you are an exchange student, please contact this office regarding:

- Selection of courses (changes in your studies at the Faculty of Life Sciences)
- Extension of your stay
- Signing of learning agreements and other documents from your home university

Secretariat for Admission and International MSc programmes

17 Bülowsvej, ground floor
1870 Frederiksberg C
Opening Hours :
Monday and Thursday: 12pm - 4pm
Wednesday 9am - 1pm
Tuesday and Friday: Closed.

Student Services

40 Thorvaldsensvej
(Vandrehallen)
DK- 1871 Frederiksberg C
E-mail: studentservices@life.ku.dk
Phone : Tel.: +45 3533 3533
Fax: +45 3533 4010

General opening hours :
Monday – Thursday 9 am – 15 :00 pm. Friday: Closed

Please contact the Secretariat for Admission and International MSc programmes or Student Services regarding:

- Questions about your studies, such as exams, block structure, etc.
- Other practical matters

University of Copenhagen

The International Office

Fiolstræde 1
DK - 1171 Copenhagen K

Email: int-admission@adm.ku.dk
Telephone: +45 3532 2626
Fax: +45 3532 3900

Opening hours: Mon – Fri 10-15 (Thursday 12-17)

Please contact the Central International Office regarding:

- Courses or studies at other faculties
- Danish language course
- Student ID card
- Purple form/ visa
- KUnet, your e-mail account at the University of Copenhagen.
- Transcript of records

Housing Department at the Faculty of Life Sciences

Buildings and Maintenance
Nordre Sti 3
DK-1870 Frederiksberg C
Telephone: +45 3533 2078
Fax: +45 3533 2064
Email: housing@life.ku.dk

Please contact this office regarding:

- All questions regarding housing, rent etc.

Lost and Found

At LIFE :
Teknisk Forvaltning
21 Bülowsvej, Building 2-51
Phone : +45 3528 2066

Copenhagen Police: +45 3874 8822

Lost Credit Cards

To cancel lost or stolen cards, call the following numbers (24-hour service):

Master Card: +45 4489 2750
Visa Card: +45 4489 2929
American Express: +45 7020 7087

USEFUL LINKS

Faculty of Life Sciences, University of Copenhagen: www.LIFE.ku.dk

University of Copenhagen : www.ku.dk/english

The Central International Office: www.studies.ku.dk

Before Arrival

Study in Denmark : www.studyindenmark.dk

Copenhagen Youth Hostels: www.danhostel.dk

The Danish Immigration Service/Udlændingesservice: www.newindenmark.dk

Addresses for embassies: www.um.dk/en/menu/AboutUs/Organisation/MissionsAbroad/

Arrival

Map of Copenhagen: www.krak.dk

Danish Agency for International Education

<http://en.iu.dk/>

The Danish Ministry of Education: www.uvm.dk

Living in Denmark

Journey Planner: www.journeyplanner.dk

Buses: www.movia.dk

S-trains: www.s-tog.dk

Regional trains: www.dsb.dk

The official web portal about Denmark: www.denmark.dk

Copenhagen this week: www.ctw.dk + www.aok.dk

Frederiksberg: www.frederiksberg.dk

Wonderful Copenhagen Tourist Information: www.visitcopenhagen.com

Currency converter/valuta omregner: www.xe.net

Weather forecast/Vejrudsigt: www.dmi.dk

Church services: www.ctw.dk

Welcome to Faculty of Life Sciences

LIFE - Faculty of Life Sciences at the University of Copenhagen is located in Frederiksberg in central Copenhagen, in buildings designed by leading Danish architects of their day. In addition, the university has research farms and centres situated outside Copenhagen. LIFE consists of 12 departments and has approximately 1,800 staff members and 3,500 students, including 400 PhD students. All facilities play an important role in linking theoretical studies with practical research.

Perfect campus environment

LIFE is known for its excellent learning environment and the Faculty's attractive location in the middle of the capital city makes it an oasis for students and employees. LIFE has one of the oldest and most beautiful campuses in Denmark, which contributes to making the University an attractive and inspiring place to study. This also affects our students' social life and sense of community. With more than 400 international students on campus, LIFE offers a vibrant international study environment.

Much more than courses

Student involvement is something that LIFE is proud of. The Faculty fosters a close community and LIFE's students are actively involved in all aspects of faculty life. That amounts to a lot more than just running the best student bar in town – students also arrange excursions, participate in student politics, engage in sports and much more, thereby bringing the Faculty to life.